



AGENDA

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, Oct 21, 2015

Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

David Zimmerman, Chair
Jonathan Day, Vice Chair
Phil Scandura
Laurel Dunn
Josh Edwards
Lynne Corbin
Vacant

CITY STAFF:

Karl Eberhard, Staff Liaison
Creag Znetko, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. (At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

2. ANNOUNCEMENTS

- a. (Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

3. APPROVAL of MINUTES

Regular Meeting of September 16, 2015

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

1. Flagstaff Marriott Residence Inn

Address:	100 N Humphreys Street
Assessor's Parcel Number:	100-19-013A, 011A, 019 and 100-21-007A
Property Owner:	Aspen, LLC
Applicant:	Steve Shumway, Whiting Brothers Investment Company
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Review concept plans and provide comments

This project involves the construction of a 110 room, four story hotel, elevated above flood elevation, and 100 surface parking spaces. It is proposed on multiple parcels; half of a block north of Aspen Avenue and a quarter of a block south of Aspen Avenue. As a part of the project, three non-historic buildings will be removed from the properties. The plans also describe the proposed project signs. The project is located in the Downtown Overlay District. The Applicant requests a preliminary review and will return with final project plans at a later date.

RECOMMENDED ACTION: Review concept plans and provide comments

III. NEW BUSINESS

1. Karma Sushi

Address:	6 E Route 66
Assessor's Parcel Number:	100-20-009
Property Owner:	Gee Robert & Lily Trustees
Applicant:	Robert Trathnigg
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Certificate of Appropriateness

The applicant is seeking to restore the façade of the building based on historic photographs, removing the stucco and reconstructing the storefront. The scope of work is necessarily flexible until some destructive work is done to expose the historic façade. The building is a contributing structure in the Railroad Addition National Register Historic District and is located in the Downtown Historic Overlay District.

RECOMMENDED ACTION: Approve Certificate of Appropriateness

2. Karma Sushi

Address:	6 E Route 66
Assessor's Parcel Number:	100-20-009
Property Owner:	Gee Robert & Lily Trustees
Applicant:	Robert Trathnigg
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION:	Historic Facades and Signs Grant
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The applicant is seeking \$10,000.00 of Historic Facades and Signs Grant funding to restore the facade of the building. The scope of work is necessarily flexible until some destructive work is done to expose the historic façade. The building is a contributing structure in the Railroad Addition National Register Historic District and is located in the Downtown Historic Overlay District.

RECOMMENDED ACTION:	Approve Historic Facades and Signs Grant in the amount of \$10,000.00 with the condition that funds not collected within one year are forfeit.
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3. Discussion Item – Code Enforcement Policies

City Staff:	Daniel Folke, Planning Director Tom Boughner, Community Code Compliance Manager
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION:	Hear presentation
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Commission has requested guidance and information from the Code Enforcement Program. A representative from the Community Development Division will answer questions and discuss current City policies concerning zoning codes and how the enforcement process is to be implemented.

RECOMMENDED ACTION:	Hear presentation
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IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: November 18, 2015
- b. Future Agenda Items

ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on October 19, 2015 at 9:00 a.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 19 day of October, 2015.

Creag Znetko, Administrative Specialist